



## Data Entry Specifications

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Information for the basic entry in the Window News Industry Directory

### Description

The description can be up to 600 words, this can just be a profile or a series of product or service descriptions. Links to web pages from here can be added, so when featuring a product you can have a link to that specific product or service on your own website.

### Picture Gallery

The standard number of pictures is 5, each picture can be expanded within a light box when clicked giving a more detail view. Pictures need to be supplied as JPEG at a limit of 1000px X 1000px, any orientation within these boundaries will be acceptable. Because the pictures are able to be viewed at a larger size, the better quality they are will produce better results. Please supply the pictures as separate images and not embedded within a word document.

### Contact details

Address and contact details and a GPS reference can be added, as well as website, e-mail contacts and any social media platforms with direct links.

### Availability

Opening times, or when your company can be contacted direct by phone

### Display

The display above can either be a map showing where your company is based, or it can be a Google Street view system showing your place of business and the surrounding area. Please make sure you specify which is required, as a default we will always use the map view.

If you have any specific questions, please do not hesitate to contact us

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